

Form 1 - Application for Variation to Building Permit

Regulation 24
Building Act 1993
Building Regulations 2018

To: Lloyd Lewis (Relevant Building Surveyor BS-U 33771)

From:

I am making this application for building permit as ☐ Owner of Land ☐ Agent of Owner

[If application is made due to change in ownership please use the standard application form in lieu of this shortened copy]

Name:	ACN/ARBN:
Contact Person:	Mobile:
Email:	Postal Address [incl postcode]:

Ownership details

[(fill in if applicant is agent of owner) NB: Please state ALL owners of the property]

Name of owner(s) [insert full name(s)]:	ACN/ARBN:
Contact Person:	Mobile:
Email Address:	Postal Address [incl postcode]:

Property Details

Number:	Street/road:	City/suburb/town:
Postcode:	Lot/s:	LP/PS:
Volume:	Folio:	Crown Allotment:
Section:	Parish:	County:
Municipal District:	Allotment area in metres squared (for new dwellings only):	If Land owned by the Crown or a public authority please tick: ☐

Builder Details

Builder name/ Builder Company Name:	ACN/ARBN:
Contact Person:	Mobile:
Email Address:	Postal Address [incl postcode]:
Builders Registration Number:	

Natural person for service of directions, notices and orders (if builder is a body corporate)

Full name:	Mobile:
Telephone (BH):	Fax:
Email Address for service:	Postal Address [incl postcode]:

Building practitioner or architect engaged to prepare documents for this permit

[List any building practitioner or architect engaged to prepare documents forming part of the application for this permit]

Name	Category/class	Registration no.

Nature of building work:

- | | |
|--|--|
| ☐ Construction of new building | ☐ Re-erection of a building |
| ☐ Alterations to an existing building | ☐ Change of use of an existing building |
| ☐ Demolition of a building | ☐ Construction of a swimming pool |
| ☐ Extension to an existing building | ☐ Construction of a swimming pool barrier |
| ☐ Removal of a building | ☐ Other [give description] |

Description of building works variation applied for:

Cost of the building work [Note All costs in application are to be inclusive of GST.]
Nominate the overall revised cost of work as a result of the variation applied for:

NB: The prescribed insurance under Section 135 of the act may be required to be amended as a result of change in the cost of works. Additionally, if an increase in the cost of work exceeds \$15625 the authority may require additional levy payment to be made. (If no cost is provided, we will assume the cost of works remains unchanged as a result of the variation applied for).

Instrument of Agreement

Date:

Signature of owner/agent:

I hereby enclose a cheque / credit card details (***please circle**) for payment of _____:

Please contact our office to confirm this fee.

CREDIT CARD PAYMENT

Please charge my credit card for the amount of \$_____

Master Card ☐ VISA ☐

Credit Card Number: _____

Expiry Date: ____ / ____ CCV: ____ (last three digits on the signature panel)

Name: _____

Signature: _____